



## APPOINTMENTS COMMITTEE

Notice of a Meeting, to be held as a Virtual Meeting on Microsoft Teams in accordance with Regulation 5 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police Crime Panel Meetings) (England and Wales) Regulations 2020 on Tuesday, 3rd November, 2020 at 10.00 am.

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The Members of the Appointments Committee are:-

Councillor Clarkson (Chairman)  
Councillor Pickering (Vice-Chairman)

Cllrs. Ovenden, Feacey and Suddards

### Agenda

### Page Nos..

1. **Apologies/Substitutes**

To receive Notification of Substitutes in accordance with Procedure Rule 1.2(c)

2. **Declaration of Interests**

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To declare any interests which fall under the following categories, as explained on the attached document:

- a) Disclosable Pecuniary Interests (DPI)
- b) Other Significant Interests (OSI)
- c) Voluntary Announcements of Other Interests

See Agenda Item 2 for further details

3. **Minutes**

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To approve the Minutes of the Meeting of this Committee held on the 21 August 2019

4. **To consider passing the following resolution to exclude the public**

That pursuant to Section 100A(4) of the Local Government Act 1972 as amended the public be excluded from the meeting during consideration of the following item as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present there would be disclosure of exempt information hereinafter specified by reference to paragraph 1 of Part 1 of Schedule 12A of the Act.

**5. Appointment of Head of Planning and Development**

5 - 18

KF  
26 October 2020

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## Declarations of Interest (see also “Advice to Members” below)

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency reasons alone, such as:

- Membership of outside bodies that have made representations on agenda items, or
- Where a Member knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

### **Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG’s Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/5962/2193362.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/5962/2193362.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, and a copy can be found in the Constitution at <http://www.ashford.gov.uk/part-5---codes-and-protocols>
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Corporate Director (Law and Governance) and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.

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## Appointments Committee

Minutes of a Meeting of the Appointments Committee held in Committee Room No.1 (Fougères Room) Civic Centre, Tannery Lane, Ashford on the **21<sup>st</sup> August 2019**.

### **Present:**

Cllr. Clarkson (Chairman);  
Cllr. Pickering (Vice-Chairman);

Cllrs. Feacey, Walder

### **Apologies:**

Cllr. Ovenden

### **Also Present:**

Cllr Clokie

Chief Executive, Head of HR and Customer Services, Personnel Advisor – Recruitment, Member Services Liaison Manager.

## **107 Minutes**

### **Resolved:**

**That the Minutes of the Meeting of this Committee held on the 11<sup>th</sup> June 2019 be approved and confirmed as a correct record.**

## **108 Exclusion of the Public**

### **Resolved:**

**That pursuant to Section 100A(4) of the Local Government Act 1972, as amended, the public be excluded from the meeting during consideration of the following item, namely Appointment of the Director of Place and Space – shortlisting of candidates, as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present there would be disclosure of exempt information hereinafter specified by reference to Paragraph 1 of Part 1 of Schedule 12A of the Act where in the circumstances the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

## **109 Appointment of the Director of Place and Space**

The Committee met to consider the applications submitted for the post of Director of Place and Space with a view to drawing up a shortlist of candidates for interview.

The Chairman referred to the anticipated budget pressures the Council was likely to face in the near future and other external issues and therefore suggested that the Committee may wish to consider whether the recruitment to the post of Director of Place and Space should continue at the present time. He also considered that it might be timely for the Chief Executive to undertake a review of the Strategic Management Structure of the authority to ensure the Council's capacity to manage and deliver the new Administration's ambitious programme, and to bring proposals back to Members in due course.

The Committee discussed this issue at length and agreed that the recruitment process should be halted for the time being and the Chief Executive be asked to examine the strategic management structure within the Authority.

The Chief Executive advised that any such proposals would need to be considered by the Joint Consultative Committee and the Cabinet.

The Committee also asked that the Head of HR and Customer Services write to all candidates explaining the reason for halting the recruitment process.

**Resolved:**

**That the recruitment process for the post of Director of Place and Space be not progressed at the present time to enable the Chief Executive to undertake a review of the Strategic Management Structure of the Authority.**

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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